ATTENTION LOYAL CUSTOMERS!

We are excited to announce that we will be joining SanMar's PSST Contract Decorator program! This program affords us <u>both</u> many wonderful benefits.

You might ask yourself....

WHY PSST?

PSST Benefits	Decorator	Shared Account				
Free Freight on Every Order	Orders arrived pre-sorted for ease of checking in and staging	No exclusions including closeouts and oversized items				
Specialized Service Team	They know how to handle your particular needs, quickly and effectively, in order to not slow down production	Your PSST decorator can work directly with SanMar to resolve order issues and returns so you can focus on selling				
2% Spoilage Protection Plan	Assistance when decoration errors occur	Comfort knowing risk is minimized				
Spec Sampling	Decorators and Shared Accounts collaborating together to create mutually beneficial opportunities	Make your end user presentations better with discounted decorated samples and marketing collateral				
No Restock	NO MORE FE	NO MORE FEES (just return freight)				
Daily Manifest	Transparency to improve planning for production	Helps ensure your decorator knows what items are coming and when they will arrive				

PROGRAM SHIPPING DETAILS:

	1. Shopping Box	2. Shipping Address	3. Ship & Pay	Choose Shipping	Method		
				Check Shipping Times			
•	Make sure our co	orrect address is in y	our sanmar com	Warehouse	Ship Method		
•		Sheet address is in y	our sammar.com	Jacksonville, FL	PSST Program 🗸 🗸		
	address list.				UPS		
•	You will need to	select the PSST Pro g	ram option on		UPS 2ND DAY		
Ū.	 You will need to select the <u>PSST Program</u> option on 						
	sanmar.com when placing an order.						
•	• All other order methods must note to <i>Ship via PSST</i> .						
•	 1pm cutoff time for all PSST orders. 						
	LIDC or ITL tracki	ng available on avar	u ordor		USPS USPS APP		
•	UPS OF LIL LIGCKI	ng available on ever	y order.	About SanMar Terms	PSST Program		

Please contact us with any questions you might have regarding the program, its benefits and how this can help drive your sales!



Instructions for placing an order to ship to a PSST Contract Decorator

Including how to choose the Ship Via: "PSST Program"

Enter your Username and Password to log into SanMar.com. Check the "Keep Me Logged In" box to stay logged in until you click "Logout.". Click "Login." If you are not already a registered user, Click "New Web User."



Search and shop on sanmar.com by entering the style number or product name/type in the search bar. You can also browse by brand or product via the Products Menu on the left side of the page.



From the specific style page, select the **color** first, then input the **quantity** by size. **Make sure you're inputting the quantities in the line for the Warehouse closest to your preferred decorator**. Once finished, click "Proceed to Checkout."



A summary of your Shopping Box will be provided. Verify that your order is correct and click "Continue Checkout."

1.	Shopping Box	2. 9	Shipping Address		3. Ship & Pay		4.	Submission	
⁄Iy Shop	oping Box								
y Order									
Style	Color	Size	Quantity	Price	Merchandise Amount	Warehouse		Weight (lbs)	
S508	Royal/ Classic Navy	L	4	\$10.99	\$43.96	Reno, NV	~	2.33	0
S508	Royal/ Classic Navy	XL	4	\$10.99	\$43.96	Reno, NV	~	2.50	0
			Quantity		Merchandise Amount			Weight (lbs)	
Current In s	stock Total		8		\$87.92			4.83	
Continue Sh	opping				Remove All S	ave Shopping Box		Continue Che	ckout

From the Ship & Pay screen, click on "Change Shipping Address" and select the PSST Contract Decorator you want the order shipped to from your saved Shipping Addresses.

1. Shopping Box	2. Shipping Address	3. Ship & Pay	
Ship & Pay • Required fields			
Order will be Shipped to SAMPLE 123 MAIN LN BRANDON, FL 33511	Change Shipping Address	Customer PO	

To add a new address, fill in the Add New Address section.

When finished, click "Proceed To Payment."

Shipp	oing Address				
	g option *	at warehouse			
· ·	elect an existing address or enter				
Saveo	d Addresses			Add New Addres	\$\$
Search	Q	Sort By Ship to Name	- ×	Attention	
۲	SANMAR / TRAINING ACCOUNT 555 MAIN CT	MADISON, WI	95562	Company Name*	SANMAR / TRAINING ACCOUNT
0	SANMAR TRAINING ACCOUNT 1433 Cavender Dr	HURST, TX	76053- 4003	Address* Apt/Suite	555 MAIN CT
0	SANMAR TRAINING ACCOUNT 24945 183RD PL SE	KENT, WA	98042	City*	MADISON
0	SANMAR TRAINING ACCOUNT 28543 125TH AVE SE	MAPLE VALLEY, WA	98038	State* Zip*	Wisconsin ~ 95562
0	SANMAR TRAINING ACCOUNT 4949 FTEST	RENTON, WA	98059	Drop ship-email 🚯	
					Save this address Create New Address Proceed To Payment

Choose the Shipping Method by selecting "PSST Program" from the drop down when shipping to a PSST Contract Decorator.

Complete the fields for "Customer PO" and select "Payment Method."

Review Order and then Submit Order.

Choose Shipping Method						
Check Shipping Times						
Warehouse Ship Method						
Reno, NV	GSO V					
	GSO UPS UPS 2ND DAY UPS 2ND DAY AM UPS 3RD DAY UPS LETTER UPS NEXT DAY UPS NEXT DAY SV UPS SATURDAY USPS APP PSST Program					

1. Shoppir	ng Box	2. Shippir	ng Address	\geq	3. Ship & Pay		4. Submission
Ship & Pay • Required fields							
Order will be Ship SANMAR / TRAININ 555 MAIN CT MADISON, WI 9556	IG ACCOUNT	Change S	hipping Address		Customer PO		
Choose Shipping	Method				Payment Method		
Check Shipping Times					Select Payment Metho	od *	
Warehouse	Ship Method		Estimate 📵		Credit Card	Ý	
Reno, NV	PSST Program		PSST Program (Es Available)	timate Not	Saved Card O	New Card	
					No Saved Cards		
					Terms		2
					Merchandise Subtota	al	Prepay \$87.92
					Freight Estimate 🜖		Total Estimate Not Available
					Total Merchandise	Amount	\$87.92
						Review Order	Submit Order